

**Unify Sedona... A
Rainbow Alliance**

DRAFT Minutes

Monday July 23rd, 2018 4:00 PM

Traci's House

Work Session

1610 W State Rte. 89A, Sedona, AZ 86336

NOTICE OF PUBLIC MEETING

Pursuant to A.R.S.38-431.02, notice is hereby given to members of the Unify Sedona that the Unify Sedona Board Committee's regularly scheduled meeting is open to the public on Thursday, July 23rd, 2018
1610 W State Rte. 89A, Sedona, AZ 86336

1. Call to Order 4:00
2. Record Member Attendance (roll-call or observed) Jan, Traci, Nichole, David, Lauren
3. Initial Call for Public Comment on Agenized and Non-Agenized Items (two-minute limit per speaker/topic) N/A
4. Acknowledgments/Introductions (Open Floor for Board Members).
5. Old Business (actual visit order to be determined by the Chair)
 - a. N/A
6. New Business (actual visit order to be determined by the Chair)
 - a. Goals Short Term(3 Months), Group discussion regarding Goals to include: Amend, approve and file bylaws. Nicole and David. Change Bank Account. LT goals tabled.
 - b. Creating a Common Narrative – Tabled for next meeting.
 - c. Website – Old Email list – Tabled until a narrative is created. Discussion held regarding payment mechanism for the website through both Paypal and ACF. David motioned to set up Paypal. Traci Q second. Uni. Discussion regarding the creation of a general use signup sheet. Nicole said she will draft one, Traci will use it to create Jot Form.
 - d. Board Members – Who, How many, application process, roles, voting. Discussion held. Lauren Q motioned there will be six (6) more members added to the board to fill the role of board of directors. Jan seconded. Uni. There will be 11 total voting members, five of which will comprise the Executive Committee. The Board of Directors term limit shall be one year. Executive committee term limit is two years. Traci and Jan will collaborate on the application for new membership form.
 - e. Meetings – Notification, Structure, Agenda, and Minutes Discussion held regarding the Agenda and Minutes process. Traci and Jan will put a process in place. Traci will send draft agenda to the board for additions and then send to mail list. Jan and Traci will complete minutes, after board approval Traci will post the minutes online.
 - f. Amending Bylaws - Traci will email pdf copy to everyone. David will put into work format for executive board to make edits. David will handle the final revisions. Suspense date – September meeting.
 - g. Logging In-kind donations – David will track all in-kind donations.
 - h. Insurance – David will call and get information on necessary changes.
 - i. Banking – Discussion held, Nichole and David will have ATM cards. Traci and Laruen will have necessary numbers to order tech stuff. Board will agree beforehand to all purchases.
7. Final Call for Public Comment on Agenized and Non-Agenized Items (two-minute limit per speaker/topic)N/A
8. Set date for next PRIDE Board Committee meeting Thursday August 16th. 6:00 PM
9. Adjournment - Jan moved to adjourn at 6:35 and Traci second Uni

Posted on PRIDE Website by(name):_____

Date:_____Time:_____